

**Minutes of Sherwood Lake Association
Regular Board Meeting
May 4, 2009**

	PRESENT	ABSENT
Dan Abraham	*	
Michael Cahill	*	
Jim Cazes		*
Don Frattini	*	
Leif Grotness ¹	*	
Dick Hevey	*	
Kay Raborn		*
Scott Shean	*	
Louise Wen	*	

GUESTS: Todd Summral, Cindy Pennington, Ashley Gremillion, all with DPW.

¹ Grotness left the meeting after the Traffic Calming presentation was made.

Scott Shean called the meeting to order at seven o'clock p.m. at the Clubhouse.

Scott Shean asked Dick Hevey to serve as Secretary for the meeting in the absence of Kay Raborn.

Scott asked for approval of the April minutes. Motion made by Leif Grotness to approve, Dick Hevey seconded. All approved.

Scott gave a brief report on the progress being made by Nottingham Construction LLC on the new sewer plant being constructed behind the Clubhouse. The sheet pile driving is complete and preparations are being made to begin pouring the concrete structure. One resident who lives nearby complained about her windows vibrating while the piling was being driven. The contractor set up a vibration monitor at the home and found the vibrations were within the acceptable range and no damage occurred. Also, the micro-boring contractor is mobilizing to begin boring the gravity line that will run parallel to Weiner Creek.

Mike Cahill introduced the Guests from the Department of Public Works. They presented the results of the new traffic study completed in April. The Board had requested a second study be made after the completion of the construction at the intersection of South Sherwood Forest Blvd. and Coursey Blvd. The summary report presented compared the study results from October 2008 with the April 2009 data. Traffic counts in April actually increased from the October counts by as much as 18% at one of the counters on eastbound Lake Sherwood Ave N. and by as much as 16% at one of the counters on eastbound Lake Sherwood Ave S. Small decreases of 3% were recorded on eastbound Lake Sherwood Ave N. and 7% on westbound Lake Sherwood

Ave S. Lake Sherwood Ave N and Lake Sherwood Ave S each had two counters. On North, the counts increased from 1428 cars in a 24 hour period in October to 1680 cars and from 1019 to 1075 at the second counter. On South, the counts increased from 2283 to 2516 and from 1469 to 1527 at the first and second counters respectively. Recorded speeds were mostly unchanged to down slightly although one counter recorded a 6% increase in speed. Mike Cahill commented during the presentation that our officers made an unusual number of traffic stops (total 87) during the month of April while the traffic study was being conducted and that the aggressive patrolling didn't seem to have any effect on the traffic counts.

Based on the data presented the team from DPW recommended that the Board go ahead with installation of the speed humps as previously recommended. The Board took the recommendation under advisement and will make a decision by the next Regular Board meeting.

Mike discussed the revisions made to the Job Responsibilities and Duties for Security Officers. Dick Hevey agreed to re-send the edited list of responsibilities to all Board members for further consideration.

Mike emphasized to the Board that all residents are encouraged to call the City Police Department at 389-2000 if they observe suspicious activity or 911 to report emergencies. Residents should not call Mike to report incidents.

In the absence of Leif, Scott presented the results of the work done by a Committee appointed to develop a mission statement for Sherwood Lake Association. The Committee proposed four possible mission statements for consideration. After some deliberation the Board selected the following wording for the statement: *The mission of Sherwood Lake Association is to maintain and enhance safety, harmony, and property values within Lake Sherwood for the well-being and benefit of all our residents.* The mission statement will be placed on our website, possibly on letterheads and used by the Board as a guide in its efforts to lead the subdivision.

STANDING COMMITTEE REPORTS

CLUB: Scott reported that the pool will open on Saturday May 23rd, followed by the annual pool party on May 30th. Board members are encouraged to attend and show their support. Repairs to the pool plaster have been completed and some new pool furniture purchased. A new pool manager has been hired and the swim team organized. Bids are being sought for the Clubhouse roof and HVAC replacements.

COUNCIL: Dick reported that the sinking party barge at Lot 75 has not been removed from the lake yet. He will contact the owner about getting it removed. The "as built" plans for the renovations done at Lot 67 have now been received and the matter is closed. The resident at Lot 167 is actively working on moving his generator behind his fence to comply with the Council's guidelines. A permit to install an electric driveway gate was issued for Lot 131. The resident at Lot 83 was issued a ticket by the patrol officers for

persistent parking of cars on the grass. This matter is now closed. The Council will meet soon to revise the Council's Policy on Gymborees.

COMMUNICATIONS: Don reported that Vera McCray is moving and will be giving up responsibility to maintaining our entrance signs and her efforts to organize activities for residents. The Board agreed that Vera had done an outstanding job. Don is now seeking a volunteer to take over some or all of the duties that Vera performed. A few names were suggested and Don will contact them to determine their interest.

A newly revised list of all residents will be published shortly. Don proposes the Board consider placing this list on the website with a password that only residents can use to access it. He will discuss this with Lisa Peacock who maintains the website.

Dick commended Don on the quality of the recent newsletter and the Board unanimously agreed. Don noted, however, that the cost to produce the newsletter nearly tripled from prior newsletters and he is going to look into why.

Don and Louise reported that the Welcome Wagon Committee is functioning well and had visited with five new residents with approximately thirteen more to visit. The Committee was mostly inactive for the past 12 months and is now trying to catch up. Each new resident is personally visited by one or more of the Committee members and given a fruit basket along with a packet of information on Lake Sherwood Acres. The Welcome Wagon Committee is composed of Louise Wen, Gloria Brown and Bessie Cage. The Board thanked the Committee for its work.

FINANCE: Don submitted the financial report for April. He stated that all but two residents had paid their annual assessments in full. One delinquent resident has mailed his payment including penalties while a lien has been filed on the property of the other delinquent resident. Scott asked for a motion to accept the finance report as submitted. Dick made the motion and Mike seconded it. All approved.

GROUNDS: In Leif's absence Scott reported that the Landscape Architect the Board has engaged will meet with the Grounds Committee members on Thursday, May 7th at Leif's home to present the completed Master Landscape Plan for Lake Sherwood.

LAKE: Dick reported that the lake weeds were sprayed on April 25th but that since then a strong storm early Monday May 4th flushed a lot of water lettuce into the lake from the bayou behind Holly Ridge Townhouses. The City/Parish has been contacted about cleaning out the weeds in the bayou to reduce the amount that flows into our lake. This request is still pending.

A new fountain contractor to perform maintenance and repairs is being sought. The previous contractors used have been unreliable and/or unresponsive to our needs. CCR Ponds has been asked to submit a proposal for the work.

The letter sent to Brent Rabalais of Clear Water Ponds requesting the return of a nozzle for one of our fountains has not been answered. Dick will send a second letter asking for the nozzle or a check for the cost of a new nozzle and failing that a claim will be filed in the City Small Claims Court for restitution.

Dan and Dick have worked on getting proposals for a boom to be placed in the canal on Lake Sherwood Ave E to reduce the weeds and trash coming from the bayou behind Holly Ridge Townhouses. They hope to make a purchase in May.

CCR Ponds has been asked to submit a bid for a fifth fountain.

Dick reported that the Spring Lake Clean-up Day is Saturday May 9th with volunteers meeting at the boat launch ramp at 8am. All residents, on and off the lake, are encouraged to help in this effort.

The duck population has been reduced significantly with the removal of 20 ducks. There are about 6-10 more remaining to be relocated.

Louise will be scheduling lake water contamination tests twice this summer. She will also schedule a summer meeting of all residents to discuss how our lake can be made even more attractive and useful to residents.

The dredge pump at Lot 80 is turned off at this time and not being used.

An e-mail was sent in April to all lake lot owners whose boats do not have stickers on them. Only three residents have requested stickers. More effort will be made to get stickers on all boats.

New stick-on letters were placed on the bridge railings on Lake Sherwood Ave E warning that fishing from the bridge is prohibited.

Three new warning signs will be placed at the canal and picnic table on Lake Sherwood Ave E and at the boat launch ramp that state as follows: "Private Lake, Trespassers will be Arrested, Baton Rouge, La City Code 12:152."

Five new signs will be placed on the bulkheads where the wires to the fountains are located warning boaters as follows: "Danger, Underwater Electric Cables, Keep 30' Back."

As of April 30th lake maintenance expenditures have been \$1186.26 versus a budget of \$17018 for the year. The bulk of the expenditures have been for electricity for the fountains. A bill of \$500 for weed spraying has not been received yet.

REAL ESTATE: Mike reported that five off-lake homes are currently listed for sale on the MLS in Lake Sherwood and that three homes have sold YTD with an average sales price of \$88.98 per square foot. Three more sales are pending.

SECURITY: Mike reported that 87 traffic stops were made by our patrolmen in April, 60 for running stop signs, 19 for speeding, 2 for suspicious persons, 2 for suspended or no driver's license and 4 warnings. Expenditures are running slightly under budget but only because our officers are unable to spend as much time in Lake Sherwood as we would like.

NEW BUSINESS: Don proposed that the Board consider utilizing our attorney to file property liens in the future as the process is too time demanding. The Board was in agreement and suggested he discuss fees with our legal counsel and report back.

Scott announced that the next meeting of the Board will be Monday June 1st at 7p.m. There being no further business Don made a motion to adjourn seconded by Scott. All approved.

The meeting adjourned at 9:30p.m.

Respectfully submitted,
Dick Hevey, Acting Secretary

2009 Sherwood Lake Assoc. Budget Report

(As of May 4, 2009)

Category Description	Actual	Budget	Remaining
INCOME			
Assessments	\$150,939.00	\$152,023.00	-\$1,084.00
Bank Interest	\$1.84	\$50.00	-\$48.16
Lake Sherwood Senior Village(includes \$550 liability)	\$1,238.00	\$1,100.00	\$138.00
Lien Fees & Interest	\$657.10	\$1.00	\$656.10
Misc. Income	\$3,925.00	\$3,950.00	-\$25.00
TOTAL INCOME	\$156,760.94	\$157,124.00	-\$363.06
EXPENSES			
Administration	\$639.70	\$1,300.00	\$660.30
Bank Fees	\$0.00	\$25.00	\$25.00
Communications	\$481.65	\$800.00	\$318.35
Grounds	\$7,714.41	\$13,100.00	\$5,385.59
Insurance	\$1,500.00	\$7,100.00	\$5,600.00
Lake Maintenance	\$1,186.26	\$17,018.00	\$15,831.74
Lake Sherwood Club- Gen. Op. Exp.	\$0.00	\$40,064.00	\$40,064.00
Lake Sherwood Club-Cap. Improv.	\$34,000.00	\$30,048.00	-\$3,952.00
Legal Fees	\$319.79	\$5,000.00	\$4,680.21
Miscellaneous Expenses	\$0.00	\$117.00	\$117.00
Property Taxes	\$0.00	\$40.00	\$40.00
Reserve Fund	\$0.00	\$19,976.00	\$19,976.00
Security	\$6,987.50	\$22,536.00	\$15,548.50
TOTAL EXPENSES	\$52,829.31	\$157,124.00	\$104,294.69
OVERALL TOTAL	\$103,931.63	\$0.00	\$103,931.63
2009 Sherwood Lake Association Net Worth			
ASSETS			
Club Association Reserve CD Fund	\$25,270.68		
Emergency Fund CD 3.25%	\$17,900.00		
Lake Association Reserve CD #1	\$18,970.50		
Lake Association Reserve CD #2	\$0.00		
Lake Association Reserve Hi Yield Saving	\$4,792.77		
Security Reserve fund	\$6,177.40		
Sherwood Lake Assoc. Chkg	\$117,405.26		
TOTAL Bank Accounts	\$190,516.61		
LIABILITIES			
Liability To Lake Sherwood Village	-\$2,750.00		
TOTAL LIABILITIES	-\$2,750.00		
OVERALL TOTAL	\$187,766.61		